

## JOB DESCRIPTION AND REQUIREMENTS

for

## LCA/EPD PROJECT MANAGER

Company Summary:

Climate Earth Inc. ([www.climateearth.com](http://www.climateearth.com)), is a fast growing and innovative provider of cloud-based applications for the concrete industry. We are the North American market leader in software tools for EPD generation, EPD data analysis, and low carbon concrete sales tools. Our software tools help concrete providers compete and win in the growing market for low carbon construction. In 2022, we will expand globally into both Europe and Asia.

The company's EPD software tools remain the first and only suite of applications designed to ensure that concrete producers lead the market in low carbon construction. These applications are being used by more than 350 plants across the US, accelerating low carbon product innovation and helping producers engage effectively with clients.

**Position Title:** Life Cycle Assessment/EPD Project Manager  
**Location:** Flexible, North America  
**Reports to:** North American LCA/EPD Services Manager

Position Summary:

A critical member of a small high-energy team, the Life Cycle Assessment (LCA) Project Manager is initially responsible for implementing EPD Generator life cycle assessment projects. We are growing and we want you to be an integral part of our growth. You are excited by and willing to learn as you take on added responsibility including new technical and managerial roles.

Working closely with the North American LCA/EPD Services Manager, this position is accountable for managing all aspects of implementation of our EPD Generator system. This includes managing the customer through the data collection phase, writing the LCA report, obtaining third party verification of initial EPDs, deploying the EPD Generator software, and training the customer on the use of the EPD Generator. The LCA Project Manager establishes and manages milestones, action items, and identifies challenges in accomplishing goals and objectives. Initially focused on EPD Generator LCA projects the project manager will be expected to participate in and ultimately lead other custom LCA projects and to learn and represent all Climate Earth EPD software.

This is a hands-on position, requiring a critical eye for details and a big picture perspective. You will be working with large and smaller customers ultimately with little direct day to day oversight and 100% responsibility for the success of every EPD Generator customer. The successful candidate must be a team player, skilled time manager and negotiator, obsessive planner, strategic thinker, and skilled writer who is self-motivated, creative, confident, hardworking and enthusiastic.

**Responsibilities:**

- Organize and lead regular customer project meetings
- Clearly communicate objectives, timelines, project status, on a regular and consistent basis
- Motivate clients and problem solve 'on the fly'
- Provide LCA professional guidance to clients to ensure projects stay on track
- Become an expert user of Climate Earth Console and customer management software
- Clearly identify issues and upgrades to the Climate Earth software
- Responsibly escalate to the North American LCA/EPD Services Manager when required
- Develop and apply expertise in all relevant ISO, and PCR documentation to include ISO 14040, 14044, 14025, 21930 and the ready mix, block and precast PCRs.

**Requirements:**

- Two to five years of demonstrated LCA expertise
- Three years product manufacturing experience
- Knowledgeable and demonstrated expertise in SimaPro
- Bachelor of Science or Engineering degree
- Excellent communication skills with a customer service orientation and good listening skills
- Demonstrated success in project management and customer care
- Team player who possesses strong interpersonal, written and oral communication skills – must be able to remain calm in deadline-driven, high pressure environments
- Creative problem-solver with ability to multi-task, manage multiple projects and meet deadlines in a fast-paced environment
- Self-starter with sense of humor and positive, can-do professional demeanor who requires little hand holding
- Ability to travel 10-15% to facilitate project success as required
- Fluent in English plus one or more of the following languages: Spanish/French/German.

**Location and environment:**

- If remote you will be working from a home office or coworking space

**To apply:**

Submit your resume and cover letter to [recruiting@climateearth.com](mailto:recruiting@climateearth.com). Applications will be reviewed on a rolling basis until the position is filled.

Note that we do not accept phone calls, drop-ins, or hard copies.